

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
Fax: 903.693.9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Kevin Lake

April 28, 2016

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record and approve a change in status for Devon Edgmon from Detention Corporal to Senior Detention Officer for the Panola County Sheriff's Office at a pay rate of \$15.99 per hour effective April 30, 2016.

Please record and approve a change in status for Timothy Windham from Senior Detention Officer to Detention Corporal for the Panola County Sheriff's Office at a pay rate of \$16.59 per hour effective April 30, 2016.

Please record and approve a change in rate of pay for Christopher Hansen, Detention Officer for the Panola County Sheriff's Office, to \$15.08 per hour effective April 30, 2016.

Please record and approve a change in rate of pay for Matthew Mitchell, Detention Officer for the Panola County Sheriff's Office, to \$15.08 per hour effective April 30, 2016.

Please record and approve a change in status for Sgt. Sarah Fields from Criminal Investigator to Criminal Investigator – Lieutenant for the Panola County Sheriff's Office at a pay rate of \$21.63 per hour effective April 30, 2016.

Please record and approve a change in status for Stephen Endsley from Patrol Deputy Sergeant to Patrol Deputy for the Panola County Sheriff's Office at a pay rate of \$20.86 per hour effective April 30, 2016.

Honesty, Integrity, Service

Please record and approve a change in status for Adam Jones from Detention Sergeant to Criminal Investigator for the Panola County Sheriff's Office at a pay rate of \$20.86 per hour effective April 30, 2016.

Please record and approve a change in status for Travis Curry from Patrol Deputy to Detention Sergeant for the Panola County Sheriff's Office at a pay rate of \$20.86 per hour effective April 30, 2016.

~~Please record and approve the resignation of Jeffery Martin as a Reserve Deputy for the Panola County Sheriff's Office effective May 13, 2016.~~

~~Please record and approve the employment of Jeffery Martin as a Patrol Deputy for the Panola County Sheriff's Office at a pay rate of \$20.86 per hour effective May 13, 2016.~~

Sincerely,



Kevin Lake
Sheriff

KL/lw

CC: Sidney Burns
Joni Reed

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
Fax: 903.693.9366

314 W. Wellington
Carthage, Texas 75633



Sheriff Kevin Lake

May 3, 2016

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record and approve the resignation of Jeffery Martin as the Reserve Sergeant for the Panola County Sheriff's Office effective May 12, 2016.

Please record and approve the employment of Jeffery Martin as a Patrol Deputy for the Panola County Sheriff's Office at a pay rate of \$20.86 per hour effective May 12, 2016.

Please record and approve a change in status for David Johnson as a Reserve Deputy to the Reserve Sergeant for the Panola County Sheriff's Office effective May 12, 2016.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Lake".

Kevin Lake
Sheriff

KL/lw

CC: Sidney Burns
Joni Reed

Honesty, Integrity, Service

Certificate of Attendance



**TEXAS
EMERGENCY
MANAGEMENT
CONFERENCE**

April 5 - 8, 2016
24 Contact Hours

Jim Young

A handwritten signature in black ink, appearing to read "W. Nim Kidd".

April 11, 2016

W. Nim Kidd, MPA, CEM®, TEM®

Chief

Texas Division of Emergency Management

Assistant Director

Texas Department of Public Safety



Date

Liberty Mutual Surety

National Bond Ctr
 310 E. 96th Street
 Indianapolis, IN 46240
 888-844-2663 Fax: 866-547-4883



Richard H. Thomas Inc.
 PO BOX 430
 CARTHAGE, TX 75633 0430

Agent Telephone: 903-693-3831

Bond Number: 32S162405

Cross Reference: 65754550000

CHEYENNE LAMPLEY
 Attn: PANOLA COUNTY/COUNTY COURTHOUSE
 AUDITOR OFFICE ROOM 213A
 CARTHAGE, TX 75633

FILED FOR RECORD
 IN MY OFFICE

AT 3:30 O'CLOCK P M

JUN 17 2016

BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS

BY B. Davis DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: June 1, 2016

Please review the enclosed documents for accuracy. You must remit the original of the

Renew By Certificate and any supporting documents

required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,
 National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit www.libertymutual.com



National Bond Ctr
310 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S162405 (the "Bond"), cross reference bond number 65754550000, for ELECTIONS ADMINISTRATOR

dated the 1st day of June, 2008, in the penal sum of \$ 1,000.00 issued by AMERICAN STATES INSURANCE COMPANY as surety (the "Surety"), on behalf of CHEYENNE LAMPLEY as principal (the "Principal"), in favor of PANOLA COUNTY, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 1st day of June, 2017, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 3rd day of March, 2016

AMERICAN STATES INSURANCE COMPANY

(Surety)

By:

Timothy A. Mikolajewski

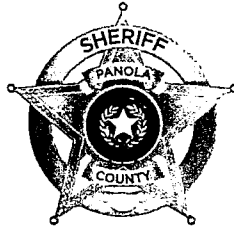
Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.
PO BOX 430
CARTHAGE, TX 75633 0430
903-693-3831

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
Fax: 903.693.9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Kevin Lake

April 28, 2016

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Re: Cell phone

I am requesting that upon Lieutenant Joe Mims retirement he be allowed to keep his cell phone number (903)-692-2706 and effective 5/01/2016 any charges acquired for that number will no longer be the responsibility of the county.

Respectfully,

A handwritten signature in black ink that reads "K Lake".

Kevin Lake, Sheriff
Panola County, Texas

A handwritten signature in black ink that reads "Lee Ann Jones".



Transfer of Billing Responsibilities E-mail/Faxback Form **Government Agency to Personal/Employee Assumption of Liability**



This form will allow you to transfer billing responsibilities for a Verizon Wireless mobile telephone number currently held by your employer to you.

- 1) Complete all the applicable fields below.
- 2) If you are eligible, or required, to change your calling plan, please review the available calling plans on the Verizon Wireless website at verizonwireless.com. After selecting a calling plan, complete the fields in the Calling Plan Change section below.
- 3) Read the terms and conditions of this Transfer of Billing Responsibilities Form.
- 4) Read the Verizon Wireless Customer Agreement.
- 5) E-mail this form by clicking the box to the left of the appropriate signature line, save a copy and email it to wfmfederalaol@verizonwireless.com. E-mails will only be accepted from your Organization's email domain. Once the form is received, a confirmation e-mail notice will be sent to the requester's e-mail box.
- 6) If e-mail process is not available, return this form via Fax, have both parties sign and print at the bottom of this form and fax this form to: 910-794-7718

Note: Completion timelines for the Assumption of Liability request is 3-5 business days.

Account Information (Assuming Customer)

Wireless Number to be Transferred: 903-692-2706	Create New Billing Account:	
Assuming Customer Name: Larry Joe Mims	Add to Existing Account Number:	Account Number: 0924924969-000
Billing Address: (No PO Boxes) 214 CR 1230	Date of Birth: 11/11/1953	Social Security #: [REDACTED]
Billing Address (Cont):	E-Mail Address: Jmims305@hotmail.com	
City: Gary State: Texas	Driver's License Number: 06763513	State: Texas
Zip Code: 75643	Home Phone: 903-692-2706	Work Phone: 903-693-0300

Calling Plan Change - If Required (Assuming Customer)

Calling Plan Name: The Verizon Plan - 1GB	Home Airtime Minutes: Unlimited Talk & Text
Line Term: <input checked="" type="radio"/> 12 Months <input type="radio"/> 24 Months	Monthly Access Fee: \$20.00

Organization Release of Liability (Relinquishing Customer)

- The individual signing this Transfer of Liability on behalf of Organization represents that they have the legal capacity to bind Organization.
- Organization remains responsible for all charges incurred until the line is transferred.
- By signing this form, or checking the box below, Organization agrees to release liability for the mobile telephone number indicated above. If returning via email, the Organization representative must include their name and date.

If returning via e-mail, please check the box to the left to acknowledge your electronic acceptance of these terms.

Signed: Larry Joe Mims	Title: Panola County Judge
Name: Lee Ann Jones	Date: 4-28-16 Current Corporate Account Number: 723307446-000

Personal/Employee Assumption of Liability (Assuming Customer)

- Upon processing of the transfer of billing responsibilities, a new personal account will be established for you, for this mobile telephone number for which you agree to assume all financial responsibility.
- Establishment of your new personal account is dependent upon a credit check. Some of your personal information above will be used in conjunction with that credit check. A deposit may be required to establish this account.
- Your new personal account requires an annual service agreement and you may be subject up to a \$175 Early Termination Fee pursuant to the terms and conditions of both the Transfer of Billing Responsibilities and the Customer Agreement.
- You understand that certain information relating to your service, including your name, your mobile telephone number and total monthly charge may be released to your organization.
- Verizon Wireless reserves the right to require proof of your employment (Government Agency ID badge or pay stub). If a review of your employment status reveals that you are not, or are no longer, an employee of your organization, Verizon Wireless reserves the right to remove this discount and move you to a commercially available calling plan or to a non-discounted service plan for the remainder of your line term commitment.

If returning via e-mail, please check the box to the left to acknowledge your electronic acceptance of these terms.

Note: Your Organization may have separately agreed to release this line to you.

Signed: Larry Joe Mims	Date: 4/27/16
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Note: Create new sub-acc+ 00002 for the phone line

WFM: # 1465 77 003



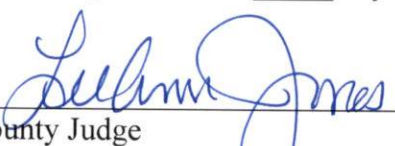
PANOLA COUNTY 2016 BUDGET AMENDMENT #6
May 9, 2016

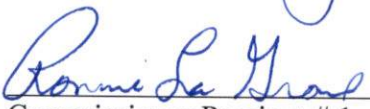
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
REVENUES			
100-330-41130	STATE VOTER REGISTRATION	2,390	
100-360-41020	MISCELLANEOUS REVENUE	801	
	(STATE OF TEXAS REIMBURSEMENT FOR WITNESS EXPENSE)		<u>3,191</u>
EXPENDITURES			
COUNTY CLERK			
100-403-54270	CONFERENCES AND DUES	1,000	
100-403-55270	FURNITURE & EQUIPMENT	(1,000)	
			0
MISCELLANEOUS & NON-DEPARTMENTAL			
100-409-54150	PROFESSIONAL SERVICES	801	
			801
ELECTIONS			
100-490-55270	FURNITURE & EQUIPMENT	2,390	
			<u>2,390</u>
GRAND TOTAL GENERAL FUND			
			<u>3,191</u>
ROAD & BRIDGE			
EXPENDITURES			
PCT.1			
200-621-54080	CONTINGENCY	(4,000)	
200-621-55270	FURNITURE & EQUIPMENT	4,000	
			0
PCT.3			
200-623-54080	CONTINGENCY	(37,500)	
200-623-55270	FURNITURE & EQUIPMENT	37,500	
			<u>0</u>
GRAND TOTAL ROAD & BRIDGE FUND			
			<u>0</u>

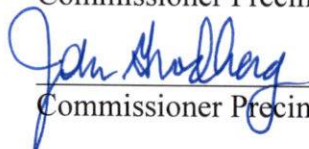
PANOLA COUNTY
2016
BUDGET AMENDMENT #6

We hereby amend the Panola County Budget for the Fiscal Year 2016 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2016.

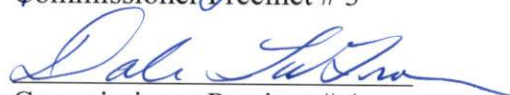
Signed on this 9th day of May, 2016.


County Judge


Commissioner Precinct # 1


Commissioner Precinct # 2


Commissioner Precinct # 3


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 9th day of May, 2016 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

Lee Ann Jones,
County Judge

NAME:

Rokesia Hicks

POSITION:

Chief Deputy County Clerk

DEPARTMENT:

County Clerk

DATE:

4/21/16

CONFERENCE:

2016 CJIS Conference Registration

LOCATION:

San Antonio, Texas

DATES:

Sept 27

to

Sept 29, 2016NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3Does the conference meet your educational requirements for the year? N/AIf not, how much of your requirements will be met by this conference? N/A

How much of your requirements have been met already, not counting this conference?

N/AHow many days have you been away from your job this year for conferences, not counting this conference? 3Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

I will learn the most up to date Criminal
and Juvenile Justice Information Systems
Reporting processes.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

05-8-2016

Lee Ann Jones,
County Judge

NAME: Jeff Ivy
POSITION: Deputy
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-2-16

CONFERENCE: Basic Police Sniper Course
LOCATION: Malvern, Arkansas
DATES: 5-6-16 to 5-8-16

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

29

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

05-9-2016

Lee Ann Jones,
County Judge

NAME:

Jeff Scarborough

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

5-2-16

CONFERENCE:

Basic Police Sniper Course

LOCATION:

Malvern, Arkansas

DATES:

5-6-16

to

5-8-16

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

3

Does the conference meet your educational requirements for the year?

Yes

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

29

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

05-9-2016

Lee Ann Jones,
County JudgeNAME: Carrie RiddlePOSITION: DispatcherDEPARTMENT: Panola CountyDATE: 5-2-16CONFERENCE: Telecommunicator CertificationLOCATION: Online

DATES: _____ to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 0Does the conference meet your educational requirements for the year? yesIf not, how much of your requirements will be met by this conference? 0

How much of your requirements have been met already, not counting this conference?

40 hrsHow many days have you been away from your job this year for conferences, not counting this conference? 5Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

to Receive her telecommunicator
License for her job.

APPROVED

05-9-2016

Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Leigh Welch

POSITION:

DEPARTMENT:

Panola County

DATE:

5-2-16

CONFERENCE:

Telecommunicator Certification

LOCATION:

online

DATES:

to

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

0

Does the conference meet your educational requirements for the year?

yo

If not, how much of your requirements will be met by this conference?



How much of your requirements have been met already, not counting this conference?

40 hrs

How many days have you been away from your job this year for conferences, not counting this conference? 5

5

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

to receive her telecommunicator
License for her job.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCELee Ann Jones,
County JudgeNAME: Helen ThompsonPOSITION: DispatchDEPARTMENT: Panola CountyDATE: 5-2-16CONFERENCE: Corrections CertificationLOCATION: online

DATES: _____ to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 0Does the conference meet your educational requirements for the year? yesIf not, how much of your requirements will be met by this conference? 0

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 0Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

to receive certification for
corrections.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCELee Ann Jones,
County JudgeNAME: Sarena NewmanPOSITION: DispatcherDEPARTMENT: Panola CountyDATE: 5-2-16CONFERENCE: Telecommunicator CertificationLOCATION: online

DATES: _____ to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 0Does the conference meet your educational requirements for the year? yesIf not, how much of your requirements will be met by this conference? 0

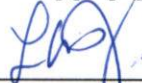
How much of your requirements have been met already, not counting this conference?

40 hrsHow many days have you been away from your job this year for conferences, not counting this conference? 5Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

to receive her telecommunicator
License for her job.

05-9-2016

Lee Ann Jones,
County Judge**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**NAME: Vickie LacyPOSITION: FCS Extension Agent

DEPARTMENT: _____

DATE: 4 May 2016CONFERENCE: Spring Faculty MeetingLOCATION: Overton, TexasDATES: 25 May 2016NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 1Does the conference meet your education requirements for the year? n/aIf not, how much of your requirements will be met by this conference? n/aHow much of your requirements have been met already, not counting this conference?
n/aHow many days have you been away from your job this year for conferences, not counting this
conference? n/aDo you have sufficient funds in your budget for this conference? yesWrite a short statement explaining the public purpose that will be met by your attendance at this
conference: (continue on the back of necessary)Spring Faculty Meeting at the District Office in Overton

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

LAJ
Lee Ann Jones,
County Judge

NAME: Tabitha Martinez
POSITION: Detention Officer
DEPARTMENT: Panola County Sheriff Office
DATE: 5-4-16

CONFERENCE: Intermediate Spanish for Law Enforcement
LOCATION: Angelina College
DATES: May 19 & May 26
NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: NONE

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 20 hrs

How much of your requirements have been met already, not counting this conference?

NONE

How many days have you been away from your job this year for conferences, not counting this conference? NONE

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

To receive intermediate Certificate
for Jail Certification and Deputy
Certification.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

05-9-2016

Lee Ann Jones,
County Judge

NAME:

Chris Dickerson

POSITION:

Detention Officer

DEPARTMENT:

Panola County Sheriff Office

DATE:

5-4-16

CONFERENCE:

Intermediate Spanish for Law Enforcement

LOCATION:

Angelina College

DATES:

May 19 & May 26

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

NONE

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

20 hrs

How much of your requirements have been met already, not counting this conference?

NONE

How many days have you been away from your job this year for conferences, not counting this conference?

NONE

Do you have sufficient funds in your budget for this conference?

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

To receive intermediate Certificate
for Jail Certification and Deputy
Certification.

05-9-2016

Lee Ann Jones,
County JudgePANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Timothy Wundham

POSITION:

Detention Officer

DEPARTMENT:

Panola County Sheriff Office

DATE:

5-4-16

CONFERENCE:

Intermediate Spanish for Law Enforcement

LOCATION:

Angelina College

DATES:

May 19 & May 26NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: NONEDoes the conference meet your educational requirements for the year? NOIf not, how much of your requirements will be met by this conference? 20 hrs

How much of your requirements have been met already, not counting this conference?

NONEHow many days have you been away from your job this year for conferences, not counting this conference? NONE

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

To receive intermediate Certificate
for Jail Certification and Deputy
Certification.